



## SARF SEVENS TOURNAMENT MANUAL

### 1. Contact List

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## 2. Tournament Information

SARF Sevens Series is an annual series of national rugby sevens tournaments run by SARF featuring Clubs national sevens teams. The competition was formed to promote the national rugby sevens and develop the level of the game and national players.

The season 2023/2024 circuit consists of 5 tournaments that generally begin in October and last until March. The venues are held across 5 regions in the Saudi kingdom.

Each tournament has 6 teams competing for the Saudi Arabian Rugby Federation Series title by accumulating points based on their finishing position in each tournament.

SARF Sevens Series: Season 23-24	Month	Date	Venue
SARF Sevens Series Leg 1	OCT	20th	al Ahsa (Prince Abdullah Bin Jalawi Stadium)
SARF Sevens Series Leg 2	NOV	17th	Al Qasim
SARF Sevens Series Leg 3	DEC	8th	Al Riyadh (Melez Prince Faisal Bin Fahd Stadium)
SARF Sevens Series Leg 4	JAN	26th	Taif (King Fahad stadium)
SARF Sevens Series Final	MAR	8th	TBC

### **Participation Agreement:**

All Clubs that take part in SARF Sevens Series shall be required to register their players on SARF database Website (via the online platform): <https://rugby.sa/registration/player-registration>

### **Playing areas:**

For the safety of spectators and players, please ensure all spectators stay in the stands.

Spectators are not allowed within the playing enclosure (Schedule 1)

Please note that all shading that has been erected is for tournament officials or medics only.

Please do not utilise these for yourselves.

Once your match ends, please clear the pitch immediately for the next match, handing the ball to the pitch marshal.

### **Domestic Travel Costs:**

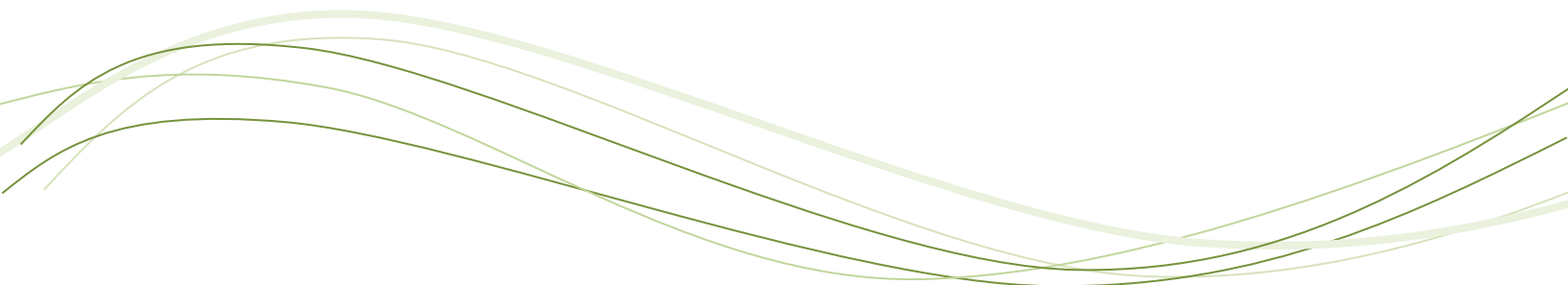


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Any travel costs will be the sole responsibility of the participating club. This shall include all airfares, baggage costs and insurance so as to arrive at the nearest agreed airport/location 1 hour before the start of the first match day.





### **Insurance Cover:**

SARF expects that clubs must take out appropriate insurance (medical, hospital and medivac) for players in SARF sanctioned competitions.

If the Club is not able to provide the appropriate insurance, the no insurance declaration form must be completed and submitted to SARF Technical Director ([samismara@rugby.sa](mailto:samismara@rugby.sa)) prior to the start of any competition or tournament. **Schedule 2**

Failure to provide the no insurance declaration form will result in the club's team/s not being allowed to participate in the competition or tournament. Clubs agree that in the event of no insurance, SARF shall be indemnified from any and/or all liability incurred as the case may be.

In the unfortunate event that a player is taken to hospital please note that SARF would be liable for any costs incurred. Please bring your medical cards with you. SARF will not be liable for any hospital treatment.

### **Team kit:**

- (a) Clubs must inform the SARF of the colors of each of their Team's uniform; jersey, shorts and socks, Clubs must also upload a photo of their playing kit on the SARF Website. Jerseys shall be consecutively numbered with a minimum number length size of 250 mm to be easily discernible.
- (b) No two Players in the same Team should display the same number on a match day. This information should be submitted no less than 30 min before the start of the competition.
- (c) In an event of a colour clash (jersey) the 2nd named team will be required to wear their alternative strip. If they do not have an alternative strip, they have to turn their inside out.

### **Details of Players and Management:**

The participating club must provide SARF with details of all players and management using the form (**schedule 3**):



**Touch Judges:**

Each team must provide 1 Touch Judge to help the appointed referee during their game

**VIP Officials:**

Teams who have VIPs attending the Tournament should notify the Technical Director at least 1 week in advance.

**Summary of SARF Responsibility**

**Internal Travel:**

Participating clubs/teams are responsible for the cost of their transportation to the Tournament venue.

**Accommodation:**

Participating clubs are responsible for their own accommodation as needed.

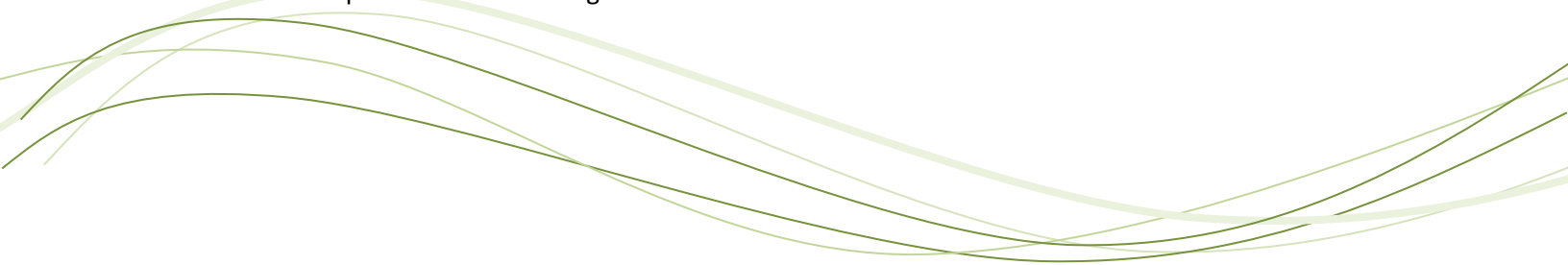
**Venue Requirements:**

SARF will provide the following at the tournament venue:

- Suitable match venue befitting the stature of the tournament;
- Provision of a safe playing surface befitting the stature of the tournament. The pitch should be marked out, in accordance with World Rugby Laws and Regulations.
- Ideally, ground dimensions to be full size 100m posts to post with a minimum 5m In Goal Area and a safe run-off area around the entire field.
- The venue shall be marked out to include technical zones, sin bin area and subs areas
- Sufficient warm up areas either within the stadium or directly adjacent to the match venue
- Security as necessary.

**Medical Facilities at the Ground:**

SARF will provide the following:





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- Tournament Medical Manager – Dr. Mohsen Aziz
- 1 Ambulance
- Basic medical care will be provided for players at the venue.

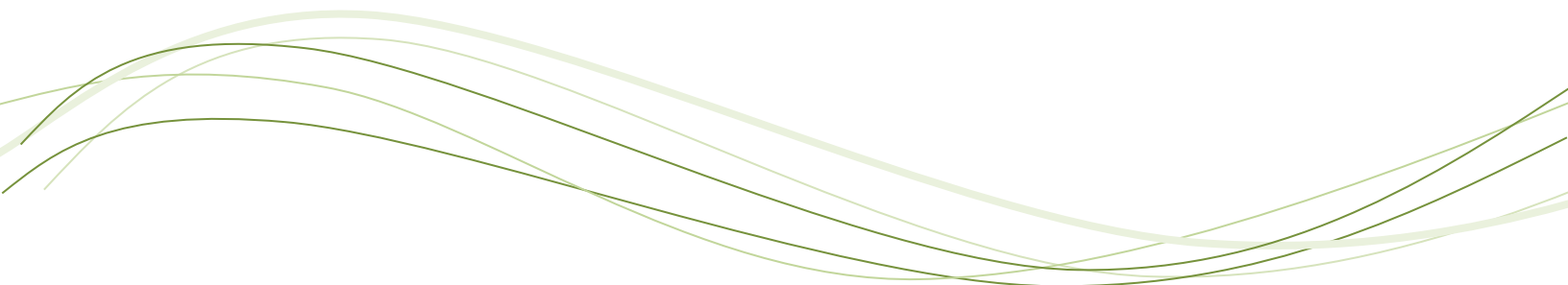
**Warm-Up:**

To be confirmed at the Team Manager's Meeting.

Balls and cones shall be provided by SARF for warm up. Teams may bring their own additional equipment.

**Water and Ice:**

- Drinking water will be available at the Match Venue. Each team will be allocated 2 boxes of water per match.
- Adequate quantities of ice for medical use will be available at the tournament
- Details of the distribution of water & ice will be detailed at the Team Manager's Meeting.
- Teams are welcome to bring their own ice box.





#### **Tournament Dinner:**

A tournament dinner for all participating personnel will be provided at the end of each tournament from SARF. The purpose of this event is to provide an opportunity for all clubs to exchange souvenirs and for expressions of thanks at taking part.

#### **SARF Trophies and Medals:**

Trophies Sevens Leg Winner: SARF will provide a trophy for the winning team for the leg

Trophies Sevens Series Winner: SARF will provide a legacy trophy for the winner of the SARF Sevens Series, with the winning team's name for that season (The team can take official pictures on the day but the Legacy Trophy will stay with SARF for the next season of Sevens Series)

Medals Sevens Leg Winner: SARF will provide medals for the winning team for the leg (only 15 medals)

Medals Sevens Series participants: SARF will provide medals for all registered participants of the Sevens Series

### **3. Tournament Rules**

All matches shall be played according to the World Rugby by-laws, Regulations and laws of the game with Seven-a-side variations as framed by World Rugby. These Laws and Regulations can be found on the World Rugby website [www.world.rugby](http://www.world.rugby)

#### **Match Balls:**

To ensure uniformity, balls provided by SARF will be used in all matches. The specified ball will conform to the Laws of the Game.



### 3.1 Team Size

All Teams being hosted by the Tournament will have the following Team Members' costs covered at each Series Tournament:

- up to 12 Players
- up to 3 management with the capability to fulfil team management and medical obligations. Medical obligations are outlined in Section 7.

### 3.2 Eligibility

A Player is eligible to participate in the SARF Series if they fulfil the following requirements:

- a) World Rugby Regulations 8; and
- b) Age window as specified below.

### 3.3 Team Declaration

#### Team Announcement

- (d) A Tournament Declaration must be completed and sent in advance of each Tournament grouping. On completion of the Tournament Declaration, all management personnel's role must be clearly stated and must only include active members of the coaching, medical or team management staff. **(Schedule 3)**
- (e) The final Tournament Declaration form of 12 players with playing shirt numbers should be produced at the Managers' Meeting.
- (f) After this deadline, the final list may be amended and resubmitted up until the commencement of the tournament only on medical grounds.
- (g) Players must retain the same shirt number throughout the Tournament.





#### 4. Tournament Structure

##### Participating Teams:

1	12 players	Riyadh Scorpions
2	12 players	Riyadh Falcons
3	12 players	Saudi Sevens
4	12 players	The Warriors
5	12 players	Jeddah
6	12 players	Saudi Mixed

##### **Match Schedule (e.g 5 teams)**

1	3 vs 5	Saudi Sevens	vs	Jeddah
2	1 vs 4	Riyadh Scorpions	vs	The Warriors
3	2 vs 3	Riyadh Falcons	vs	Saudi Sevens
4	1 vs 5	Riyadh Scorpions	vs	Jeddah
5	4 vs 2	The Warriors	vs	Riyadh Falcons
6	3 vs 1	Saudi Sevens	vs	Riyadh Scorpions
7	5 vs 4	Jeddah	vs	The Warriors
8	1 vs 2	Riyadh Scorpions	vs	Riyadh Falcons
9	3 vs 4	Saudi Sevens	vs	The Warriors
10	5 vs 2	Jeddah	vs	Riyadh Falcons

*The Tournament Director reserves the right to alter the match schedule. In this event, teams will be informed at the Managers' Meeting.*

##### **Match duration:**

The duration of Matches, including the finals will be seven (7) minutes each half with a two-minute half time interval.

##### **Replacements:**

A match shall be played by no more than seven players in each team on the playing area.

- A team may nominate up to five replacements.
- A team may replace up to five players.



- A team may replace the same player more than once as long as no more than five replacements are made in total.

If a player is replaced, that player may return and play in the same match under the following circumstances:

- Up to 5 tactical replacements per game.
- In addition to which players may return to play when replacing a player with a blood injury under Law 3.10
- A player who has been replaced through injury may not resume play in the same match.

**Toss:**

The toss will take place at the controller's desk at the designated time (Movement Schedule) **5 minutes preceding them match**. The toss shall be conducted by the match referee with a representative of each team in attendance. If one or neither team's representative is in attendance the referee will determine the outcome. The winner of the toss decides whether to choose an end for the first-half or kick-off.

## 5. Tournament Format

**Points System**

The Tournament will consist of matches between teams in the same pool on a round robin basis followed by knockout round matches. No extra time will be played in pool matches. Competition points will be awarded for pool matches on the following basis:

Win	4
Draw	2
Loss	1
No Show	0

**Determining Pool Table Standings**

Position in the pool competition table shall be determined by competition points as set out in the above Points System table.



### **TWO teams equal on Competition points – Pool Stage**

If at the conclusion of the pool stage, two Teams are equal on competition points for any position in the pool:

- **Number of Yellow and Red Cards** – the team with the least Yellow and/or Red cards will be ranked higher.
- **Head to Head** – Such position in the pool competition table will be determined on the result of the match between the two equal Teams. The Team that won that match shall be deemed to have finished higher in the pool competition table.
- If the Match between the two Teams equal on Competition points, at the end of the pool stage, was a draw, then the following process shall be used to determine the placing:
- **Points Difference** – The Total Points For minus the Total Points Against a Team in all pool matches shall be considered. The Team with the highest positive margin of points shall be ranked higher in the pool competition table. If the tie remains unresolved then;
- **Tries Difference** – The Total Number of Tries For minus the Total Number of Tries Against a Team in all pool matches shall be considered. The Team with the highest positive margin of tries shall be ranked higher in the pool competition table. If the tie remains unresolved then;
- **Highest Points** – The Team that has scored the highest number of points in the pool matches shall be ranked higher in the pool competition table. If the tie still remains unresolved, then;
- **Highest Tries** – The Team that has scored the highest number of tries in the pool matches shall be ranked higher in the pool competition table. If the tie still remains unresolved, then;
- **Coin Toss** – The tie will be resolved by the toss of a coin between the Team Mangers concerned.

## **6. Disputes**

### **Tournament Director**

The Tournament Director shall deal with any complaints and/or disputes as they shall think, in their absolute discretion, appropriate to be dealt with by the Tournament Director (including, without limitation, matters relating to the day to day administration and management of the Tournament).

### **Referees Rules:**

Please remind all your players, coaches and supporters that without a referee there is no competition. Referees will all operate to the best of their ability, and overall, make far fewer mistakes than players. The referee's decision should be respected at all times, and is



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final. Anyone behaving inappropriately towards a referee will be dealt with appropriately under the disciplinary regulations. Such sanctions may include being asked to leave the premises (players, coaches or spectators) and / or sanctions imposed on a competing club.

### **Fair play**

- **We look forward to sharing with you a successful tournament!**
- **Let's be supportive not only of our teams, but also the opposition.**
- **Our children will follow our example.**
- **Please remember the referees are giving up their time and doing their best.**
- **Please read and abide by the Rules of the Tournament.**





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Schedule 2

**NO INSURANCE – PLAYER EXEMPTION FORM**

The \_\_\_\_\_ (hereinafter called 'Union') declare that the Union has been unable to obtain appropriate insurance coverage for our \_\_\_\_\_ team playing in the following Asia Rugby tournament/event:

\_\_\_\_\_, on the  
(date/s) \_\_\_\_\_ in (location) \_\_\_\_\_.

The Union hereby acknowledges and accepts all responsibility for any injury or occurrence to any player or team member whilst at the said tournament which is also inclusive of training days. Asia Rugby shall be indemnified from any and all liability incurred as the case may be.

The Union shall be solely responsible for all costs incurred medically and otherwise, including repatriation, and any and all other fees, to any of the Union's players or officials. Asia Rugby shall be indemnified from any and all liability incurred as the case may be.

Signed: \_\_\_\_\_

Name in Block Letters: \_\_\_\_\_

Position Held in Union: \_\_\_\_\_

Union/Federation: \_\_\_\_\_

Dated: \_\_\_\_\_



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### Schedule 3

## SARF SEVENS TOURNAMENT

Leg date : -----

Venue: -----

### Team Registration Sheet

N°	Players Name	Forwards	Backs	Matches / Games			
				M 1	M 2	M 3	M 4
Manager							
Coach							
Physio							
Team manager's signature							

**NB :** The above shirt numbers will be retained by the designated players for the duration of the tournament.



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# SARF Sevens Match Report Form

**Match no.**

### Team A

### Team B

## Referee

...

[illegible]





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**PLAYER OFF** **RUGBY SEVENS REPLACEMENT CARD** **PLAYER ON**

Player number:  Team:  Player number:

**REASON**

☐ Tactical ☐ HIA ☐ Blood ☐ As result of foul play

 **WORLD RUGBY™**

Signature of team official: \_\_\_\_\_

Time: \_\_\_\_\_


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**PLAYER OFF** **RUGBY SEVENS REPLACEMENT CARD** **PLAYER ON**

Player number:  Team:  Player number:

**REASON**

☐ Tactical ☐ HIA ☐ Blood ☐ As result of foul play

 **WORLD RUGBY™**

Signature of team official: \_\_\_\_\_

Time: \_\_\_\_\_

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**SARF President**  
**Ali Mesbah Aldjani**

